

WEST VIRGINIA BOARD OF DENTISTRY

MINUTES

- Dates:** January 22 & 23, 2021
- Location:** Charleston Marriott
200 Lee Street East
Charleston, WV 25301
- Members Present:** Samuel V. Veltri, DDS, President
MaryBeth Shea, RDH, Secretary
John E. Bogers, DDS
David G. Edwards, DDS (January 23, 2021)
Lewis D. Gilbert, DDS (January 23, 2021)
Stan W. Kaczkowski, DDS
William A. Klenk, DDS
Beverly L. Stevens, COMSA
- Staff Present:** Mrs. Susan M. Combs, Executive Director
- Board Counsel:** Mr. Keith D. Fisher, Assistant Attorney General (January 23, 2021)

January 22, 2021

The Board's President, Dr. Veltri, determined this meeting was properly noticed with the Secretary of State's office and a sufficient number of members were in attendance to constitute a quorum. The quorum was determined by the presence of six of the eight sitting Board members. Therefore, the meeting of the West Virginia Board of Dentistry was called to order.

The first order of business was the meeting notice to the Secretary of State which was distributed for information purposes only.

The next order of business were the minutes from the October and November Board meetings and the joint meeting of the Licensing & Permit Review Committee and Committee on Teledentistry. Upon motion by Dr. John E. Bogers, and properly seconded by Dr. Stan W. Kaczkowski, and unanimously passing the minutes were approved.

The next order of business was the resignation of the Boards Citizen Member, William E. Ford, III. The Board would like to express their appreciation of Mr. Ford and his years of service to the citizens of the State of West Virginia.

The next order of business were COVID19 related issues including license requirements during the pandemic, current guidance, vaccinations of the dental community and a request for the administration of vaccines by dentists. After discussion Dr. Stan W. Kaczkwoski made a motion the

Board request an Executive Order allowing for actively licensed dentists and actively licensed dental hygienists who have a local anesthesia certification be allowed to assist with the administration of COVID19 vaccinations. Mrs. Beverly L. Stevens seconded the motion, which passed unanimously.

The next order of business was information from the Commission on Dental Accreditations including their teleconference meeting, special meeting with accreditation actions notice and an unofficial report of major actions, which the Board took for information purposes.

The next order of business were regional board issues including Regional Board reports and correspondences, Council of Interstate Testing Agencies meeting, Central Regional Dental Testing Services and Southern Regional Testing Agencies Dental Hygiene Committee Information, which were taken for information purposes.

The next order of business was an announcement of leadership transition and CEO search for the Dental Assisting National Boards and Dental Advancement through Learning and Education Foundation, which the Board took for information purposes.

The next order of business was the new position statement on the use of home sleep apnea test by dentists from the American Academy of Dental Sleep Medicine, which the Board took for information purposes.

The next order of business were the WV Dental Recovery performance measures, which were taken for information purposes only.

The next order of business was a review of the current Local Anesthesia Guidelines and proposed amendments. After review, Dr. John E. Bogers made a motion to update the language in section C to allow courses to be taught on site or other appropriate clinical setting. Also, to change all NERB references to CDCA. Mrs. Mary Beth Shea seconded the motion, which passed unanimously.

The next order of business were the updated Silver Diamine Flouride (SDF) Guidelines for Mobile Dental, which were reviewed by the Board and taken for information purposes.

The next order of business was the Board's 2019-2020 Annual Report, which was submitted to the Governor and other public officials in November, 2020, which was taken for information purposes.

The next order of business were the Board of Risk and Insurance Management related safety requirements. The following were reviewed: Driver safety; drug & alcohol-free workplace; workplace harassment; IT and information policy; protecting personally identifiable information; safety committee appointment document; safety inspection checklist; safety minutes; safety policy; and workplace security.

The next order of business was an update concerning the licensing software development with GL Solutions and the new phone system. Meetings with GL are held on a regular basis and

Susan reported the online renewals for dentists and dental hygienists have been going smoothly. One of the queries was updated to pull current information in order to better assist with the data collection on the retirement and practice questions asked on renewal forms and reported in the annual report. The new phone system is working well at this time.

The next order of business were the financial and Pcard reports, which includes the Ghost Travel report, with all board members having the opportunity to review the PCard logs, documentation and receipts. At this time Mrs. Mary Beth Shea made a motion to accept the reports as distributed. Dr. John E. Bogers seconded the motion, which passed unanimously.

The next order of business were newsletters, which were taken for information purposes, from the following:

WV Dental Association (2)

The next order of business were future meetings, which were taken for information and included:

American Association of Dental Boards - April 2021

American Association of Dental Administrators - April 2021

WV Board of Dentistry Calendar

At this time the President announced the need for an Executive Session to consider matters under provisions contained in Chapter 6, Article 9A, Section 4, not limited to, but primarily for those contained in Subsections (4) and (6), specifically to review complaints, investigations, and licensure applications in the morning.

Mrs. Mary Beth Shea made a motion to go into Executive Session, Mrs. Beverly L. Stevens seconded the motion, which unanimously passed. At this time the Board recessed until morning.

January 23, 2021

The morning started with an Executive Session for the purposes of reviewing complaints, investigations and licensure applications with no votes being made. Dr. Samuel V. Veltri recused himself during certain discussions during Executive Session and from the voting thereon. Thereafter, the Board came back into a general session upon motion by Mrs. Mary Beth Shea, and properly seconded by Mrs. Beverly L. Stevens, which unanimously passed.

The next order of business was a discussion concerning proposals of changes and additions to the WV Dental Practice Act, including those mandated by §30-1-25. After a review of proposed changes and additions, Dr. Stan W. Kaczowski made a motion to approve the document as amended during the meeting. Dr. Lewis D. Gilbert seconded the motion, which passed unanimously.

The next order of business was the consideration of recommendations by the complaint committees of the Board. Upon motion by Mrs. Mary Beth Shea, and properly seconded by Dr. John E. Bogers, and unanimously passed, the Board approved the committee recommendations.

The next order of business were applications for licensure and license renewal. No decision has been made concerning the licensure of application 2020-146 at this time. This applicant will be interviewed by a team of Board members once the background check has been received. Upon motion by Dr. Stan W. Kaczowski, and properly seconded by Mrs. Mary Beth Shea, and unanimously passing, the Board denies licensure of application number 2021-001 due to lack of education requirements. Upon motion by Mrs. Mary Beth Shea, and properly seconded by Mrs. Beverly L. Stevens, and unanimously passing, the renewal of dental license number 4307 was approved.

At this time the meeting was adjourned upon motion by Dr. Stan W. Kaczowski, properly seconded by Dr. Lewis D. Gilbert, and unanimously passing, with the next regular meeting scheduled for April 9 & 10, 2021, at The Blennerhassett Hotel, Parkersburg, West Virginia.